Policy for Use of the Pixio Camera System

(November 22nd, 2020 Revision)

1. The Pixio Camera System, with or without the related CeeCoach communication system (the "Pixio"), may only be used by Members of the CIEF that are in Good Standing.

2. The Pixio may only be operated by adults, meaning those aged 18 or older, but may be used to film any Member of any age.

3. The Pixio may be used in lessons, clinics, competitions or any other time, but only for training/educational purposes. It is not to be used for commercial, entertainment or other non-training/educational purposes without the express written permission of the Board of the CIEF.

4. The Pixio may be used to take remote lessons or clinics with coaches located overseas, but if such lesson or clinic is **not** organized by the riding stable or the CIEF, then the individual(s) taking the remote lesson or clinic must first obtain permission from the owner of the riding stable where filming is taking place. The owner of such riding stable may, at their discretion, charge a fee for the use of their facility for remote instruction via the Pixio.

5. The show committee shall be in charge of the Pixio and responsible for
   - training users,
   - managing distribution and collection of Pixio Reservation Forms,
   - taking inventory of the Pixio's components and assessing any damage upon return, and
   - communicating charges owed by Members for use of the Pixio to the Treasurer

6. Charges for use of the Pixio shall be as follows:
   - For use in a lesson taken locally - $10 per lesson recorded
   - For use in recording one's riding without an instructor - $10 per ride per horse/rider combination recorded, except for those designated as "Elite" athletes by the CIEF for which there will be no charge.
   - For use with a lesson with an overseas coach - $10 per lesson live-streamed for all Members, except those designated as "Elite" athletes by the CIEF for which there will be no charge.
   - For clinics run with an overseas clinician by an Affiliated riding school or by the CIEF, $10 per clinic recorded or $10 per clinic live-streamed as the case may be.
   - For recording a performance at a CIEF horse show - $10 per horse/rider combination recorded
   - For shows run by the CIEF where the Pixio is used in place of the judge, there will be no charge unless a horse-rider combination asks that the performance be recorded, for which the preceding bullet point applies.

7. Fees for use of the Pixio must be paid in advance of its use.

8. Damage to the Pixio: Members are expected to use reasonable care whilst the Pixio is in such Member's possession. In the event of any damage or loss to any component of the Pixio due to the negligence of the Member or otherwise, the CIEF reserves the right to seek payment from the Member up to a maximum amount of CI$100 which will be used as a contribution to the repair of such damaged or lost component.

Pixio Reservation Form

I, _____, wish to use the Pixio on the following date(s):

Date	Horse/Rider Combination	Type of use	Charge
202__		Live Stream a lesson Recording a lesson Other	
202__		Live Stream a lesson Recording a lesson Other	
202__		Live Stream a lesson Recording a lesson Other	
202__		Live Stream a lesson Recording a lesson Other	
		Total Charge:	

The charge is $10 per live stream session or per recording of a horse/rider combination, except for Elite Athletes (as designated by the CIEF) for whom recordings of their riding and/or live streaming of lessons with overseas clinicians will incur no charge.

$_____has been paid via
    check attached made payable to CIEF
    online payment to the CIEF account at Butterfield (confirmation attached)

I agree that I shall:
- use reasonable care whilst using the Pixio, and
- follow the rules set forth in the Policy for Use of the Pixio System.
- In the event of any damage or loss to any component of the Pixio due to my negligence or otherwise, I agree to pay the CIEF a maximum amount of CI$100 which will be used as a contribution to the repair of such damaged or lost component.

Signature: _____

Print Name: _____
Date:

For office use only

Date Lent	Date Returned	Condition Returned